



Students' Representative Council

Friday, April 17, 2026, 6:00 PM

McCain Centre 201B / Microsoft Teams

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1. **Call to Order**
 2. **Land Recognition** (G. Yee)
The MSVUSU acknowledges that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.
 3. **Attendance Roll Call**
 4. **Approval of the Agenda**
 5. **Societies Ratifications**
 - a) History Society (D. Hazelton)
 - b) Public Relations & Communications Society (D. Hazelton)
 6. **New Business**
 - a) Spring Elections 2026 Report (J. Taylor)
 - b) Academic Appeals Committee – Appointments (S. Zegarra)
 7. **Reports from Executives, Committees, Working Groups**
 8. **Date of Next Meeting**
 9. **Adjournment**

Mount Saint Vincent University History

Society Constitution

Article I: Name

1. The name of this organization shall be the Mount Saint Vincent University History Society, and shall hereinafter be referred to as the MSVUHS.
2. meaningfully questioning authority,

Article II: Objectives

1. The purpose of the MSVUHS shall be to act as an avenue for students to engage with topics related to the study of history, to facilitate discussion, to act as a resource to students, to promote critical thought, and to provide a forum through which any student or non-student participant interested in the study and field of history may gather to discuss and engage with history and related topics. All gatherings, meetings, and activities conducted by the MSVUHS shall foster a friendly, welcoming, and respectful environment, conducive to those outlined by the MSVUSU.

Article III: Membership

1. All students currently enrolled at MSVU are eligible to become active members of the MSVUHS.
2. Students are considered to be active members once they have A) submitted their contact information to the MSVUHS President, B) have attended a minimum of one Society event and attended one History society meeting. \

3. An active member shall be considered inactive if they are absent from all Society events or meetings in any fall or winter semester of the school year.

4. An inactive member shall be considered active once they have attended a minimum of one MSVUHS event or meeting

5. Faculty, staff, alumni, and other non-students of MSVU are welcome to participate in events and meetings, and are eligible to become non-voting honorary members of the MSVUHS.

6. As the MSVUHS is an academic society, a faculty member of MSVU's History Department must approve the society. This faculty member may choose to become the MSVUHS's faculty liaison, and may attend meetings of the Executive Committee in an advisory role.

7. Only students who are active members of the MSVUHS may run for election to the Executive Committee.

Article IV: Executive Committee

1. Management and authority of the general membership and all standing committees shall be conducted by the Executive Committee.

2. The Executive Committee shall consist of the following positions:
President, Vice President, Secretary, and Treasurer.

3. The Executive Committee may also include peripheral positions such as Event Coordinator, Chronicler, and First-Year Representative.

4. Should demand or duties dictate, Executive Committee positions may be held by two individuals, with the respective duties of the position becoming shared.

5. When most beneficial, members of the Executive Committee may decide to collaborate on their individual duties, and so shall share in responsibility for that duty.

6. The duties of the Executive Committee are as follows:

a) President

i. Shall be the chief presiding officer and chairperson for both the Executive Committee and general meetings.

ii. Shall provide leadership and motivation within the group.

iii. Shall maintain the role of members and be responsible for renewing the MSVUHS at the start of the new academic year after the Annual General Meeting.

iv. Shall be responsible for organizing MSVUHS events.

v. Shall hold primary responsibility for communication with professors, departments, and the Student Union.

vi. Shall be a signing authority for the MSVUHS bank account.

vii. If any other roles are left unfilled the president will delegate the responsibilities associated with the position, and in the case of nobody stepping up the president must take up all responsibilities until they are filled at a society wide election.

viii. The President shall hereafter be known as and referred to as The President and Vice Chancellor of The History Society when corresponding with the MSVU administration and is entitled to salutes from the executive committee.

b) Vice President

i. Shall be the President's alternate, and assume all duties of the President, in the absence of said officer.

ii. Shall be responsible for the administration and moderation of any social media accounts and websites of the MSVUHS.

iii. Shall be responsible for maintaining communication between the MSVUHS and the public.

c) Secretary

i. Shall be responsible for maintaining meeting agendas and minutes.

ii. Shall be responsible for booking meeting rooms and organizing virtual meetings.

iii. In their absence, shall assume the duties of the Chronicler.

d) Treasurer

i. Shall be responsible for maintaining budgetary records and transactions of the MSVUHS.

ii. Shall be responsible for maintaining the MSVUHS bank account.

iii. Shall be responsible for fundraising and applying for society funding from the MSVU Student's Union.

iv. Shall be a signing authority for the MSVUHS bank account.

e) Chronicler

i. Shall be responsible for the customs of the MSVUHS.

ii. The Chronicler shall reside over any impeachment matters and primary interpretation of the constitution for any disputes.

f) Event Coordinator

i. Shall be responsible for being the primary organizer of MSVUHS events and meetings.

g) First-Year Representative

i. Shall become familiar with each position of the executive, and act in support of those roles.

7. Members of the Executive Committee shall hold office for a period of one academic year, beginning and ending the day after Executive Committee elections have been completed.

8. In an instance in which a member of the Executive Committee leaves their position during the academic year, or in which a position is otherwise unable to be filled, the remaining members of the Executive Committee shall assume the duties of that position until a by-election can be held at the earliest convenience.

Article V: Meetings

1. The Executive Committee shall meet a minimum of once per semester.
2. Meetings of the Executive Committee will meet quorum with three of the four non-periphery executives present.
3. The MSVUHS shall meet a minimum of twice per academic year.
 - a) The MSVUHS shall hold a Semi-Annual General Meeting during the month of October to welcome new members, to pass amendments to the constitution as needed, to conduct by-elections if necessary, and to outline goals and expectations for the academic year.
 - b) The MSVUHS shall hold an Annual General Meeting during the month of April to review the past year, to pass amendments to the constitution as needed, to elect members to the Executive Committee, to discuss the budget for the upcoming year, and to prepare for the renewal of the MSVUHS in May.
4. General meetings shall be called as needed throughout the academic year at the discretion of the Executive Committee on the advice of the active membership.
5. Quorum of a meeting of the MSVUHS shall be one quarter of all active members.
6. All motions and resolutions shall require a majority vote to pass.
7. All meetings of the MSVUHS shall be communicated via email, and optionally via other means.

Article VI: Elections

1. Elections of the Executive Committee members shall take place before the last day of the preceding academic year.
2. All active members of the MSVUHS shall be informed of the date for the election of Executive Committee members.
3. Each active member of the MSVUHS shall cast one vote for each position during the election of the Executive Committee.
4. Active members may nominate themselves to be a candidate for a position on the Executive Committee, or be nominated by at least two other active members of The MSVUHS.
5. The winner of the election shall be determined by a majority vote.
6. Individuals holding positions within the society may run for re-election in the year end of election.
7. If you were elected president or vice president at the last AGM, you cannot run for the same position the next year unless no other candidates are willing to run.
8. If you are a senior executive of the History society, you cannot be a senior executive of another society.

Article VII: Impeachment

- a) If a member of the Executive Committee is not fulfilling the requirements stipulated in their position's description, a majority vote of the active members shall constitute impeachment.

b)If a member of the executive council goes against the values of the society as highlighted in Article II: Objectives and is accused of harming the friendly environment of the society, a meeting must be held for all active members to vote on impeachment. Impeachment must hold a 2/3rd majority for it to be considered valid. Two week Grace period upon preliminary vote that will

Article VIII: Finances

1.Funds of the MSVUHS shall come from fundraising efforts and sponsorship from the MSVU Student's Union.

2.Signing officers of the MSVUHS shall be the President and Treasurer.

3.The fiscal period of the MSVUHS shall be the academic year.

4.The MSVUHS budget shall be passed by a majority vote of the Executive Committee after consultation with the active membership.

5.All surplus funding and all property purchased by the MSVUHS shall be carried over to the next academic year.

6.As stipulated by the societies policy of the MSVU Student's Union, if the MSVUHS dissolves, any surplus funds shall be remitted to the Student's Union.

Article IX: Constitutional Amendments

1.This Constitution shall become effective upon unanimous approval by the Executive Committee after consultation with the active membership.

2. Hereinafter, this Constitution may be amended at a meeting of the active membership by a majority vote.

3. The effectiveness of this Constitution shall be reviewed and evaluated twice annually: at the Annual General Meeting and at the Semi-Annual General Meeting.

Updated March of 2026

- two members appointed by and from the Board of Governors
- Resource
 - a representative of University Relations – Communications and Marketing (non-voting)
- Functions
 - To present to Senate a slate of candidates for Senate election of honorary degree candidates at university convocations.
 - To present for Senate’s approval any nominations for the honour of President Emerita.

14.2 Academic Appeals Committee

- Authority This is a Standing Committee of Senate.
- Purpose To receive, consider and decide in accordance with Senate policies student appeals of decisions on such matters as plagiarism and cheating, the alleged misapplication of university regulations, and other decisions that affect a student's academic standing and status at the university.
- Membership *Elected members:*
- Six members, two from each Faculty, elected according to Senate policies and procedures from the Eligible Faculty Complement.
 - Four student representatives named by the Students’ Union from the membership at large, two of whom shall be alternates. Students’ Union Executive members are not eligible for appointment.
- Ex-Officio members:*
- The Registrar (non-voting) as a resource person.
 - Three of the faculty complement members shall be nominated specifically as regular members and three as alternate members.
 - The Chair of the Committee shall be elected by and from the regular faculty complement members of the Committee.
 - If a regular faculty complement member cannot attend a meeting or has a conflict of interest, the chair will ask an alternate member to attend the meeting.
 - If a regular student member cannot attend a meeting, the chair will ask an alternate member to attend the meeting.
- Functions
- To hear appeals from students who believe they have been subject to a mistaken application of university regulations or that the imposition of academic regulations would create undue hardship;

- To hear appeals from students arising from the application of university policies on plagiarism and cheating;
- To hear appeals from students that may arise as a result of decisions taken on other Senate academic policies that may be amended or enacted from time to time;
- To decide upon such appeals and report the results of the committee's decisions to the student, professor and registrar;
- To act as an appeal committee for Prior Learning Assessment and Recognition

Quorum Five voting members, of which three must be faculty complement members and two must be students, must be present to hear an appeal.

14.3 Committee on Academic Policy and Planning

Authority This is a Standing Committee of Senate.

Purpose The committee is to serve as consultant and advisor to Senate on matters dealing with academic policy and planning.

Membership The membership of the committee shall consist of the following:

- the Vice-President Academic and Provost, as chair
- the Deans of Professional Studies, Arts and Science and Education
- the Director of Teaching and Learning
- the Registrar (non-voting)
- six members, elected by the Faculty Complement from the Eligible Faculty Complement: at least one, and at most two, representatives from each of the three Faculties (Arts & Science, Professional Studies, and Education), and at most one professional librarian; at least one of the Faculty Complement members shall be a member of Senate
- one senior level student representative named annually by the Students' Union
- a second student representative (non-voting) named annually by the Students' Union, who may vote in the absence of the first student representative

Functions

- To make recommendations to Senate on matters of academic policy and planning;
- To discuss, review, and study philosophies and concepts of education affecting academic programs and the university;
- To recommend to the Senate the academic terms on which any Faculty, school, institute, centre, department, chair, or course of instruction may be established or discontinued in the university;