

Special Students' Representative Council

October 24, 2025 @ 6:00 pm

McCain 201B & MS Teams



1 Call to Order

2 Land Recognition

The MSVUSU acknowledges that we are in Mi'kma'ki, the traditional territory of Mi'kmaq people.

3 Attendance Roll Call

4 Approval of the Agenda

10/24/2025:SRC01 Motion

Be it resolved that the meeting agenda be adopted as distributed/amended.

5 Approval of Minutes

Supporting Documents: Draft Minutes (attached)

10/24/2025:SRC02 Motion

Be it resolved that the minutes for the SRC meeting on 09/22/2025 be adopted as distributed/amended.

6 Society Ratification (D. Hazelton)

Supporting Document: Ratification Packages (attached)

10/24/2025:SRC03 Motion

Be it resolved that the Political, Economic, and Philosophical Society be ratified till April 30, 2026.

10/24/2025:SRC04 Motion

Be it resolved that the Math Society be ratified till April 30, 2026.

New Business

7 SRC Presentation (J. Fanning)

8 Talk on In-Camera Sessions (G. Yee)

9 Vacant SRC Positions (S. Zagara)

10 Committee Appointments (S. Zagara)

11 Scheduling Training (S. Zagara)

12 Scheduling Next Meeting

13 Reports

13.1 Executives

13.2 Committees

13.3 Caucuses

14 Adjournment

10/24/2025:SRC0_ Motion

Be it resolved that the meeting be adjourned at ____ pm.

Special Students' Representative Council

September 22, 2025 @ 6:00 pm

McCain 201B & MS Teams



1 Call to Order

At 6:01 pm.

2 Land Recognition

The MSVUSU acknowledges that we are in Mi'kma'ki, the traditional territory of Mi'kmaq people.

3 Attendance Roll Call

Attendees: Sara Zegarra, President; Orinari Francis Wokoma, Vice President Research and Graduate Affairs; Diana Hazelton, Vice President Communications; Meghna Minocha, Vice President Advocacy & Undergraduate Student Affairs; Grace MacInnis, Vice President Student Life; Juliana Fanning, Gender Advocacy Representative; Amanda Myers, Accessibility Representative; Breanne Phee, BIPOC Representative; Mika Paul, Transfer Representative; Nguyen Mai Thao Le, International Representative; Nguyen Mai Thanh Le, Residence Representative; Armaan Kush, First Year Representative; Leila Sobey-Skinner, 2SLGBTQIA+ Representative; Jessie Taylor, Elections Coordinator; Skyler Anadkat, Guest; Tanner Saunders, Student-at-Large; Jackson MacIntyre, Student-at-Large; Susan Sharpe, Guest; Madhav Juneja, Guest; Parth Patel, Guest; Dhruv Prajapati, Guest; Batoul Naur, Guest; Nola Sam, Chief Financial Officer; Carolyn Lewis, Strategic Operations Manager; Ayden Penny, Pride Centre Manager

Regrets: Jessica Ryuzki, Science Representative

Absent: Stacie Smith; Education Representative; Koen Schlieff, Professional Studies Representative; Hanh Dinh, Mature Representative

4 Approval of the Agenda

09/22/2025:SRC01 Motion

Be it resolved that the meeting agenda be adopted as distributed.

Vice President Communications/2SLGBTQIA+ Representative

Carried Unanimously

5 Approval of Minutes

Supporting Documents: Draft Minutes (attached)

09/22/2025:SRC02 Motion

Be it resolved that the minutes for the SRC meeting on 08/25/2025 be adopted as distributed.

Vice President Communications/Vice President Student Life

Carried Unanimously

6 Society Ratification (D. Hazelton)

Supporting Document: Ratification Packages (attached)

09/22/2025:SRC03 Motion

Be it resolved that the Cultural Studies Society be ratified till April 30, 2026.

Vice President Communications/Transfer Representative

Carried Unanimously

09/22/2025:SRC04 Motion

Be it resolved that the World University Service of Canada (WUSC) Society be ratified till April 30, 2026.

Vice President Communications/2SLGBTQIA+ Representative

Carried Unanimously

09/22/2025:SRC05 Motion

Be it resolved that the Mount Saint Vincent University Varsity Sports Society be ratified till April 30, 2026.

Vice President Communications/2SLGBTQIA+ Representative

Carried Unanimously

09/22/2025:SRC06 Motion

Be it resolved that the International Student Society be ratified till April 30, 2026.

Vice President Communications/Gender Advocacy Representative

Carried Unanimously

09/22/2025:SRC07 Motion

Be it resolved that the MSVU Dance Society be ratified till April 30, 2026.

Vice President Communications/Gender Advocacy Representative

Carried Unanimously

09/22/2025:SRC08 Motion

Be it resolved that the ASCD MSVU Student Chapter Society be ratified till April 30, 2026.

Vice President Communications/Gender Advocacy Representative

Carried Unanimously

Old Business

7 Budget for Fiscal Year Starting May 2025 (N. Sam)

Supporting Documents: Proposed Budget (to be provided in the meeting)

Deferred until the next council meeting.

New Business

8 Reports

8.1 Executives

Reports were presented by Vice President Communications, Vice President Student Life, and Elections Coordinator.

8.2 Committees

An update from the Housing Bursary Committee was presented.

<Budget consideration with unanimous consent>

9 Budget for Fiscal Year Starting May 2025 (N. Sam)

09/22/2025:SRC09 Motion

Be it resolved that the budget for fiscal year starting May 2025 be adopted as distributed, excluding the budget line titled “Conference Expenses”.

Gender Advocacy Representative/Transfer Representative

Carried Unanimously

10 In-Camera

09/22/2025:SRC10 Motion

Be it resolved that Students’ Representative Council move into in-camera session.

Transfer Representative/Gender Advocacy Representative

Carried Unanimously

09/22/2025:SRC11 Motion

Be it resolved that Students’ Representative Council move out of in-camera session.

Unanimous Consent

11 Next Meeting

Next SRC meeting will take place on September 6th at 6 pm.

12 Adjournment

09/22/2025:SRC12 Motion

Be it resolved that the meeting be adjourned at 8:26 pm.



Constitution of the
Mount Saint Vincent University
Political, Economic, and Philosophical Society

Ratified October 29th, 2022
Amended November 13th, 2023
Amended August 9th, 2024
Ratified August , 2024

Article I: Name

1.01 The name of this organization shall be the Mount Saint Vincent University Political, Economic, and Philosophical Society and shall hereinafter be referred to as PEPS.

Article II: Objectives

2.01 PEPS shall maintain a non-partisan atmosphere in the operation of the society and in all PEPS projects or events.

2.02 The purpose of PEPS shall be to encourage Department engagement among students through political, economic, and philosophical activities.

2.03 PEPS seeks to engage with the various electoral processes of municipal, provincial, and national governments within Canada and internationally.

2.04 PEPS projects or events must not infringe upon the bylaws and policies of the Mount Saint Vincent University Student's Union (herein referred to as MSVUSU).

Article III: Membership

3.01 All Mount Saint Vincent University students are eligible to become active members of PEPS.

3.02 All Mount Saint Vincent University students are eligible to become members of the Executive Council.

3.03 Alumni, faculty members, and other non-students are welcome to participate in activities and meetings and are eligible to become non-voting honorary members of PEPS.

3.04 Membership in PEPS shall not be limited by age, gender, race, sexual orientation, or religion.

Article IV: Executive Council

4.01 The role of the Council shall include, but not be limited to, oversight of the operations of PEPS in a responsible manner in accordance with the principles set out in this Constitution and the MSVUSU Policies.

4.02 The Executive Council for the 2025/2026 academic school year shall consist of the following positions:

- a) President:
- b) Vice President:
- c) Vice President Internal:
- d) Vice President External:
- e) Vice President of Finance:
- f) Vice President of Communications:
- i) Secretary:

4.03 The duties of the Executive Council are as follows:

a. President

- i) Shall be the chief presiding officer and chairperson for both the Executive Council and general meetings and shall be responsible for maintaining meeting agendas.
- ii) Shall provide leadership and motivation within PEPS and the PECS community.
- iii) Shall be responsible for renewing PEPS at the start of the new academic year after the Annual General Meeting in April.
- ii) Shall coordinate with PEPS membership to assign roles and tasks as appropriate to the project or event.
- iv) Shall be jointly responsible with the Vice President and the Vice President of Finance for maintaining budgetary records and be a signatory of the PEPS bank account.

b. Vice President

- i) Shall be the President's alternate in their absence.
- ii) Shall be responsible for maintaining communication between PEPS and the public.

- iii) Shall maintain the roll of members and;
- iv) Shall be jointly responsible with the President and the Vice President of Finance for maintaining budgetary records and be a signatory of the PEPS bank account.

c. Vice President of Finance

- i) Shall be responsible for creating a statement of financial position and presenting this to the Executive Council for approval.
- ii) Shall work with the Executive Council to determine appropriate budgets and deadlines for projects undertaken by PEPS.
- iii) Shall ensure all receipts for expenditures related to the operation of PEPS or expenditures related to projects and events are collected and accounted for and upon approval, shall reimburse the appropriate society member.
- iv) Shall be jointly responsible with the President and the Vice President for maintaining budgetary records and be a signatory of the PEPS bank account.

d. Vice President Internal

- i) Shall act as liaison, between PEPS and the Mount Saint Vincent Politics, Economics and Canadian studies Department, including all faculty, administration, undergraduate students and graduate students.
- ii) Shall attend all meetings of the faculty of the Politics, Economics and Canadian Studies Department, unless specified not to by the Department Chair.
- iii) Shall be responsible for internal communication regarding projects and events undertaken by PEPS.

e. Vice President External

- i) Shall communicate with external actors and organizations of the Mount Saint Vincent community and act as a liaison between PEPS and these actors for the purpose of PEPS projects and events.

- ii) Shall be responsible for the external communication regarding projects and events undertaken by PEPS

f. Vice President Communications

- i) Shall be responsible for the administration of PEPS website and social networking accounts.
- ii) Shall be responsible for the creation and distribution of content relating to PEPS projects and events and the distribution of content and information is to be done no later than one week prior to the project or event.

g. Secretary

- i) Shall be responsible for taking and maintaining minutes of any PEPS meeting.
- ii) Shall ensure the booking of rooms should they be required.

4.04 Members of the Executive Council shall hold office for a period of one academic year, beginning May 1st and ending April 30th.

4.05 In an instance where a member of the Executive Council leaves their position during the academic year the remaining members of the Executive Council shall assume their duties until a by-election can be held, no later than three-weeks after a position becomes vacant.

Article V: Meetings

5.01 The Executive Council shall meet at least once a month.

- i) PEPS shall hold a Semi-Annual General Meeting to outline goals and expectations for the academic year.
- ii) PEPS shall hold an Annual General Meeting during the month of April to elect members to the Executive Council, to discuss the budget for the coming year.

5.02 General meetings shall be called as needed throughout the academic year at the discretion of the Executive Council.

5.03 Quorum of a meeting shall be two-thirds of all active members.

5.04 All motions and resolutions shall require a majority vote to pass.

5.05 All meetings of PEPS shall be communicated via e-mail, PEPS Social Media accounts, and posters on Campus.

Article VI: Elections

6.01 The President shall chair the elections and shall only vote in the case of a tie.

6.02 Election of Executive Council members shall take place during the Annual General Meeting in-April.

6.03 Each member present at the Annual General Meeting shall be eligible to vote. The electorate will follow the terms of universal suffrage, according one vote per society member.

6.04 Active members may nominate themselves or another active member to be a candidate for the Executive Council (those nominated must accept).

6.05 The President will then close nominations once it is evident there will be no more nominations.

6.06 Each candidate will be given two minutes in which to make a speech in the presence of all members present, other than those candidates running for the same position.

6.07 Each candidate may then select a scrutineer to ensure the votes are counted fairly.

6.08 Voting shall be conducted by secret ballot.

6.09 The winner of the election shall be determined by a majority vote.

6.10 In an instance where a position remains vacant after the elections, the elected members of the Executive Council shall assume the duties of that position until a by-election can be held at a later date.

Article VII: Impeachment

7.01 A member of the Executive Council will be removed from their position if one or more of the following occur:

- i) Three executive council meetings are missed without reasonable justification.

ii) A misallocation of PEPS resources.

iii) A refusal or a failure to perform the duties under position responsibilities.

7.02 Allegations made by an Executive or society member shall be presented to the Executive Council and shall include: the name of the individual in question and a brief statement as to why that individual should be removed from the position.

7.03 The Executive Council member must be notified of the reasons for impeachment at least one week before a motion to impeach is discussed by the society.

7.04 The Executive shall call a special General Meeting and ensure that the individual named for removal is notified of the meeting.

7.05 The Executive Council member named in the removal has the right to speak on their behalf before the vote is taken.

7.06 After the individual has spoken, the Executive Council and General Membership present shall enter an in-camera session without the presence of the Councillor named in the removal.

7.07 There shall be a secret ballot vote taken of the Council members present at the meeting.

7.08 If a two-thirds majority vote for the removal is obtained, the individual is immediately removed from their position.

Article VIII: Finances

8.01 Funds of PEPS shall come from sponsorship from MSVUSU and fundraising.

8.02 PEPS budget shall be passed by a majority vote of the Executive Council after consultation with the active membership.

8.03 All surplus monies and all property purchased by PEPS shall be carried over to the next academic year.

Article IX: The Gazette

9.01 The Gazette is the newsletter for PEPS.

9.02 The Gazette shall be posted monthly no later than one week from the 1st day of the month.

9.03 Any Executive Council member of PEPS may take responsibility for The Gazette.

9.04 All students at Mount Saint Vincent University may submit writings to The Gazette, insofar the written material pertains to politics, economics, or philosophy.

Article X: Constitutional Amendments

10.01 This Constitution shall become effective upon unanimous approval by the Executive Council.

10.02 Hereinafter, the Constitution may be amended at a meeting of the active membership by a majority vote.

10.03 The effectiveness of this Constitution shall be reviewed and evaluated twice annually, at the Annual General Meeting in April and the Semi-Annual General Meeting in October.

Mount Saint Vincent University Math Society Constitution

By Jessica Ryuzaki

Article I: Name

The name of this organization shall be the Mount Saint Vincent University Math Society.

Article II: Objectives

The purpose of the Math Society is to bring together students who share a love for mathematics and to build a community rooted in curiosity, collaboration, and ambition. Through problem-solving sessions, discussions on diverse mathematical topics, and mutual support in our studies, we aim to foster both academic excellence and a strong sense of camaraderie among members.

Article III: Membership

The only requirement for joining is a love of math.

Article IV: Membership fees or Dues

There will be no membership fees. Fundraising may take place but is not a requirement to join.

Article V: Executive Officers

1. Management and authority of the general membership and all standing committees shall be conducted by the Executive Committee.
2. The Executive committee shall consist of the following positions: President, Vice President, Treasurer, and Secretary.

Article VI: Duties

President Shall be the chief presiding officer and chairperson for both Executive Committee and general meetings.

1. Shall provide leadership and motivation within the group.
2. Shall enforce the Constitution and By-laws.

Vice President

Shall be the President's alternate in his/her absence.

1. Shall be responsible for the organization of activities and social events.
2. Shall organize a minimum of one Math competition per semester.

Treasurer

1. Shall be responsible for maintaining all budgetary records.
2. Shall be responsible for maintaining the Math Society's bank account.
3. Shall be responsible for the collection of membership dues.

Secretary

1. Shall be responsible for maintaining all meeting agendas and minutes.
2. Shall be responsible for maintaining communication between the Math Society and the public.

Article VII: Elections

Elections will not be hosted during the first few months of establishment, I will conduct initial recruitment of members during establishment meaning the first few months. Afterwards, elections may be put in place where at the start of each year a vote is casted for vacant positions.

Article VIII: Meetings

1. The Math Society shall meet a minimum of once per month.
2. Quorum of a general meeting of the Math Society shall be two thirds of all active members.
3. Meetings of the Math Society shall be communicated via e-mail and posters on campus.

Article IX: Impeachment of Officers

1. Executive Committee members shall hold office for a period of one academic year, beginning and ending the day after Executive Committee elections have been completed.
2. If Executive committee members are not fulfilling requirements stipulated in their respective job descriptions, a majority vote of the active members shall constitute impeachment.

Article X: Finance and Audit

1. Funds of the ACS shall come from membership dues, fundraising efforts, as well as sponsorship from the Students' Union.
2. Signing officers of the Math Society shall be the President and the Treasurer.
3. The fiscal period of the Math Society shall be the academic year.
4. The Math Society budget shall be passed by a majority vote of the Math Society Executive Committee.

Article XI: Property

All surplus monies and all property purchased by the Math Society shall be carried over to the incoming Executive Committee at the end of each year.

Article XII: Constitutional Amendment

1. This constitution shall become effective upon approval by a majority (fifty percent plus one) of the Executive Committee.
2. Hereinafter, this Constitution may be amended at a meeting of the general membership by a two-thirds majority vote of the Executive Committee.
3. Proposed amendments must be submitted in writing.
4. The effectiveness of this constitution shall be reviewed and evaluated at the end of each academic year.